



### Policy wording

Guide to sections	Introduction	2
	General terms and conditions	2
	How to make a claim	3
	General exclusions	4
	What is not covered	4
	Section 1 – your home and contents	5
	What is covered	5
	Additional cover	5
	How much we will pay	5
	What is not covered	6
	Section 2 – collections and valuables	7
	What is covered	7
	Basis of valuation	7
	How much we will pay	7
	Additional cover	7
	Condition	7
	What is not covered	8
	Section 3 – your liabilities	9
	What is covered	g
	What is not covered	9
	Definitions	10
	Complaints procedure	12
	Policy risk details	13

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#### Policy wording

#### Introduction

Thank you for choosing **us** to protect your home and personal possessions. **We** hope that the language and layout are clear because **we** want **you** to understand the insurance **we** provide as well as the responsibilities we have to each other. Please read this document, including the **risk details**, and let **your broker** know as soon as possible if any of the details are shown incorrectly.

In return for the premium **you** have paid, **we** agree to insure you in accordance with the terms and conditions of this **policy**.

Please note that some of the words **we** use in this insurance are shown in bold. These words are defined at the back of your **policy**.

### General terms and conditions

Cooling off

**We** will refund **your** premium in full if, for any reason, **you** feel that this insurance is not right for **you**. To receive a full refund **you** need to cancel this insurance within 15 days of the start of the contract (plus postage time) and not have made a claim. If **you** cancel after the first 15 days and have not made a claim, **we** will return any premium **you** have paid for the remaining **period of insurance**.

Cancellation

**We** can cancel **your** insurance by giving **you** 30 days' notice which will be sent by recorded post to the correspondence address shown in **your risk details**. **We** will only do this for a valid reason. **We** will return any premium **you** have paid for the remaining **period of insurance**.

Information

**You** must take care when providing any information that **we** ask for and ensure that it is accurate, complete and up to date. **You** must also tell **your broker** if this information changes. If **you** are in any doubt, please talk to **your broker**. **We** will tell **you** if a change in information affects **your** insurance.

If you deliberately or recklessly gave us false information we will treat this insurance as if it never existed and decline all claims.

If you acted carelessly when giving us your information several things could happen:

- 1. if **we** provided insurance cover that **we** would not otherwise have offered, **we** will treat this insurance as if it had never existed. If this happens, **we** will give **you** back **your** premium.
- if we would have insured you on different terms, we will amend this insurance retrospectively and apply these amended terms to the claim. This could result in a particular claim or loss not being covered.

If we do any of the above, we or your broker will write to you explaining why this is happening. If you disagree with what we are doing, please tell your broker.

Correct amounts insured

You must ensure that the amount insured represents the full value of the property insured.

- 1. For **buildings**, the full value is the estimated cost of rebuilding the **buildings** to the same specification, including fees and expenses. This is not the same as the market value.
- For tenant's improvements and contents, the full value is the cost to repair or replace the items as new.
- 3. For items in your **collection** that are not listed individually in a schedule held by **your broker**, the full value is the current market value.

Reasonable care

**You** must always try to prevent accident or injury and protect **your** property against loss or damage. If **you** do not and this results in a claim **we** may reduce the amount of any payment **we** make or make no payment under this **policy** for that claim.

**We** will pay the reasonable and necessary additional expenses incurred by **you** to avoid or reduce a loss insured under this **policy**. However, **we** will not pay more than the amount of loss that has been avoided or reduced.



#### Policy wording

### Building works and unoccupancy

#### You must let us know:

- If your home is going to be unoccupied;
- before you have any work to extend, renovate, build or demolish any part of the buildings if the estimated cost of this work is more than GBP 50,000/EUR 50,000.
   You must tell us or your broker at least 30 days before this work starts so that we can assess any potential increase in the risk of your home being damaged.

We will tell you if any of the above events affect your policy. For example we may:

- a. be unable to continue insuring your home;
- b. require you to pay more for your insurance; or
- c. amend the terms of your policy.

#### Governing law

This **policy** is governed by English law and any disputes will be dealt with in the courts of England and Wales.

Fraud

If your claim is in any way dishonest, exaggerated or fraudulent then we will:

- tell you that we are terminating your policy and back date the termination to the date of the fraud;
- refuse to make any payment under this **policy** in respect of any claim made or any loss occurring on or after the date of the fraud;
- 3. not return any premium.

If we have paid any claims after the date of any fraudulent act you must pay us back.

Multiple insureds

The most we will pay is the relevant amount insured shown in the risk details.

If more than one insured is named in the **risk details**, the total amount **we** will pay will not exceed the amount **we** would be liable to pay to any one of **you**.

Unless you have advised us otherwise, we will pay each person named in the risk details their respective share of the claim.

### How to make a claim

#### You must:

- tell us or your broker as soon as possible if something has happened which may result in a claim. If a crime has been committed, you must also tell the police;
- 2. not admit responsibility or make an offer of payment without **our** written permission;
- prove that your loss has happened and give us all the co-operation we need to investigate your claim.

If you fail to comply with any of the above obligations we may reduce any payment we make. If you are being held responsible for causing an injury or damage to property, we may take over and deal with the defence or settlement of any claim in your name. We may start recovery proceedings in your name. You must give us all the assistance we need to do this.



Policy wording

#### **General exclusions**

### What is not covered

The following exclusions apply to the whole of **your policy**. There are more specific exclusions which are shown in the sections to which they apply.

#### We do not cover claims:

- arising out of a deliberate act by you or anyone acting on your behalf. This exclusion does not apply to theft of insured property by employees;
- 2. directly or indirectly arising from:
  - a. biological or chemical contamination which is caused by an act of terrorism; or
  - b. any nuclear reaction, nuclear radiation or radioactive contamination;
  - c. war or civil war, invasion, act of foreign enemies, hostilities (whether war be declared or not), rebellion, revolution, insurrection, military or usurped power;
- 3. due to the deliberate actions of any government or public or local authority;
- 4. that would be covered under another insurance if this **policy** did not exist;
- directly or indirectly arising from any communicable, infectious or contagious disease or fear or threat of such disease, including any related variation, strain, virus, complex or syndrome;
- 6. arising out of a social engineering communication.



Policy wording

### Section 1 – your home and contents

Your risk details will show if your buildings and contents are insured by this policy.

All the general terms and definitions apply to this section. Some extra exclusions for this section are also shown below.

#### What is covered

**We** will insure the property shown in **your risk details** against physical loss or physical damage which happens during the **period of insurance**.

If your risk details includes cover for your contents we will insure them while at your home and while temporarily removed anywhere else in the world.

#### **Additional cover**

Finding a leak

We will pay the costs incurred to find and access a:

- domestic heating fuel leak within your home or a water leak from your plumbing or heating system which is likely to cause damage to the building or your contents;
- water leak from the underground service pipes serving your home for which you are legally responsible.

**We** will also pay the cost to make good any damage caused by the above work.

The leak must happen during the **period of insurance** and the most we will pay is GBP 15,000/EUR 15,000.

New possessions

We will insure any items you acquire during the **period of insurance.** We will allow an increase in the **amounts insured** for **contents** of up to 10% to cover such items. We will only do this if you tell us or your broker about the new possessions within 90 days of acquisition and pay an extra premium.

## How much we will pay

Your risk details will show you the maximum amount we will pay and any excess for each agreed claim.

**We** will pay up to the **amount insured** unless limited below. The **amount insured** applies to each loss and will be automatically restored to the full amount after **we** pay a loss.

Buildings

**We** will pay, up to the **amount insured**, the cost of rebuilding or repairing the damaged **buildings** including the following reasonable necessary fees and expenses:

- fees to architects, surveyors and consulting engineers;
- 2. the cost of clearing the site and making the buildings safe; and
- the cost of doing anything required by any government or local authority. This applies only if:
  - a. you received notice of the requirement after the damage happened; and
  - the **buildings** were originally built in-line with any government and local authority regulations in force at that time.

For **tenant's improvements we** will decide whether **we** repair or replace the damaged parts.

These fees and expenses are included within, and are not in addition to, the amount insured.

Contents

**We** will decide whether to repair or replace the lost or damaged item or to make a cash settlement based on the replacement cost. **We** will not deduct any amount for wear and tear.

Specific limits

For a covered loss to the following types of **contents**, **we** will not pay more than the amounts shown, unless a higher amount is shown in the **risk details**. These specific limits do not increase the amount of coverage on **your contents** or on any item covered elsewhere in this **policy**.

The most we will pay for each loss of:

- 1. **valuables**, gold, silver, and gold- and silver-plated items is GBP10,000/EUR 10,000;
- 2. rowing boats, dinghies and sailboards is GBP10,000/EUR 10,000;
- 3. trailers and non-motorised horseboxes is GBP10,000/EUR 10,000;



#### Policy wording

- 4. quad bikes, motorbikes and golf buggies is GBP10,000/EUR 10,000;
- 5. home office supplies is GBP10,000/EUR 10,000.

Full payment

If **we** pay the full **amount insured** for an item, pair or set, **we** will then have the right to take possession of it.

Recovered property

If we recover any of your property after we have paid a claim, we will write to you at your correspondence address shown in the **risk details** and you can buy it back from us within 60 days of receiving our letter. We will charge:

- the amount we paid for your claim plus compound interest and loss adjustment and recovery expenses; or
- 2. the fair market value of the item at the time we recover it;

whichever the lesser.

### What is not covered

The following extra exclusions apply to the whole of this section.

#### We do not cover:

- 1. loss or damage caused by:
  - a. anything which happens gradually, including smoke, rising damp, wear and tear, inherent defect, rust or oxidation, **normal settlement**, warping or shrinkage, rot, fungus, mould or infestation;
  - b. chewing, scratching, tearing, denting, vomiting or fouling by your pets;
  - c. moths, insects, rats, mice, squirrels, rodents or other vermin;
  - d. pollution or contamination;
  - e. storm or flood to gates or fences;
  - f. water from your internal plumbing system while your home is unoccupied. This exclusion shall not apply if the heating throughout your home is maintained at a minimum temperature of ten degrees centigrade or you shut off and drain your internal plumbing system;
  - g. subsidence, heave or landslip; or
  - h. coastal or river erosion.
- the cost of maintenance or routine redecoration.
- 3. mechanical or electrical faults or breakdown.
- quad bikes, motorbikes, golf buggies, rowing boats, dinghies or sailboards while they are being used.
- 5. loss caused by **you** not receiving goods or services **you** have paid for.
- 6. earthquake or fire following earthquake.



Policy wording

## Section 2 – collections and valuables

Your risk details will show if your collections and valuables are insured by this policy.

All the general terms and definitions apply to this section. An extra condition and some extra exclusions for this section are also shown below.

#### What is covered

We will insure your collections and valuables at your home, unless otherwise shown in your risk details, against physical loss or physical damage which happens during the period of insurance.

#### **Basis of valuation**

Listed items For items which are listed individually in the schedule held by **us** or **your broker**, the value is

the amount insured shown for each item.

Unlisted items For items which are not individually listed in the schedule held by us or your broker, the value

is the market value of the item on the date of loss.

### How much we will pay

Your risk details will show you the maximum amount we will pay and any excess for each agreed claim.

Total loss If an item is lost or destroyed **we** will pay the value shown in the basis of valuation above.

Partial damage If an item is partly damaged, we will decide whether we pay the cost of the restoration or pay

the value of the damaged item. If we restore it, we will also pay for any loss in value.

In the event of partial loss or damage to any item in **your collection** the amount payable will be the cost and expense of restoration plus any resulting loss in value, calculated as a percentage of, but not exceeding, the value of that item, as set out in the basis of valuation.

The most **we** will pay in total is the value shown in the basis of valuation above.

Pairs and sets If any item which has an increased value because it forms part of a pair or set is lost or

damaged, any payment we make will take account of the increased value.

Full payment If we pay the full amount insured for an item, pair or set, we will then own it and have the right

to take possession of it.

Total amount payable The most **we** will pay in total for each agreed claim is the **amount insured**.

#### Additional cover

New possessions

We will allow an increase in the total amount insured under this section of up to 10% to cover any items you acquire during the period of insurance unless otherwise shown in your risk details. We will only do this if you tell us or your broker about the new possession within 60 days of acquisition and pay an extra premium.

#### **Condition**

If any item of **your collections** or **valuables** is stored at a commercial storage location for more than 30 days **you** must tell **us** or **your broker** as soon as reasonably possible.



Policy wording

### What is not covered

The following extra exclusions apply to the whole of this section.

#### We do not cover:

- 1. loss or damage caused by or resulting from:
  - wear and tear, gradual deterioration, inherent defect, rust or oxidation, warping or shrinkage, rot, fungus, mould or infestation;
  - b. chewing, scratching, tearing, denting, vomiting or fouling by your pets;
  - c. moths, insects, rats, mice, squirrels, rodents and other vermin;
  - d. framing, restoring, retouching or any similar process;
  - aridity, humidity, exposure to light or extremes of temperature whether naturally occurring or not. This exclusion does not apply to loss or damage directly resulting from or caused by storm, frost or fire;
  - f. theft or dishonesty committed by any commercial gallery or dealer to whom any item of your collection is entrusted or loaned; or
  - any item of your collection being confiscated or taken, or deliberately damaged or destroyed, by or under order of any government or public or local authority.
- 2. mechanical or electrical faults or breakdown.
- loss from or damage in or on unattended vehicles, unless in the custody of a competent professional carrier.



Policy wording

### Section 3 – your liabilities

Your risk details will show if your liabilities are insured by this policy.

All the general terms and definitions apply to this section. Some extra conditions and exclusions for this section are also shown below.

#### What is covered

**We** will cover **you** against any claim for compensation which **you** legally have to pay following an accident which happens during the **period of insurance** anywhere in the world. **We** will pay costs and expenses **we** agree to in advance to defend the claim.

The most **we** will pay for any one accident, including costs and expenses to defend a claim, is the **amount insured**. All claims caused by one accident will be treated as one claim, even if there is more than one person under the definition of **you** who may be legally liable for the accident.

### What is not covered

#### We do not cover:

- your liability for loss of or damage to property which belongs to you or is in your or your employees' care.
- 2. **your** liability arising out of:
  - a. owning, occupying, using or possessing any land or building not at the address in the risk details;
  - b. any activity on **your** land or in **your home** from which **you** derive a revenue, other than **incidental farming** and **your home office business**;
  - any motorised propelled vehicle other than domestic gardening equipment, quad bikes, motorbikes under 51cc, golf buggies or wheelchairs;
  - d. any motorised vehicle being used on a public road or in circumstances where any legislation requires **you** to have motor liability insurance;
  - e. any aircraft whether remotely controlled or otherwise;
  - f. any watercraft other than sailboards or surfboards;
  - g. any animal;
  - h. any contract, unless you would have been liable by law if the contract had not existed;
  - i. transmission of a computer virus;
  - j. pollution or contamination;
  - k. the provision of any goods or services; or
  - any treatment, wrongful specification or professional advice or service by you or an employee where rendered to a third-party for a fee.
- 3. fines and contractual penalties, aggravated, punitive or exemplary damages.

If you have employees, the following extra exclusions apply to your liability to them:

#### We do not cover:

- your liability arising out of any work your employees do for you other than domestic, home office business or incidental farming duties.
- Amounts you are legally liable to pay following any judgment or award given or made
  in the courts of the United States of America or Canada. This exclusion also applies to
  the enforcement of any such award in any court outside the United States of America
  or Canada.



Policy wording

**Definitions** 

Words shown in **bold** have the same meaning throughout this **policy** and are defined below.

**Amount insured** 

The most we will pay as shown in the risk details.

**Broker** 

The insurance broker who obtained this insurance for you.

**Buildings** 

Any permanent structure used for domestic, **home office business** or **incidental farming** purposes, including items that are fixed to and form part of such structure, fixed fuel tanks, service pipes, cables, drains and sewers within the grounds of **your home** and which belong to **you** or for which **you** are legally responsible.

Collection

The collectible items as shown in the risk details.

Computer system

Any programs, computer network, hardware, software, internet-connected device, network-connected device, information technology or communications system, including any email system, intranet, extranet or website.

Contents

Household goods, clothing, personal property and **outdoor items** which belong to **you** or for which **you** are legally responsible. **We** do not include the following property within **contents**:

- 1. any item used for any business activity, other than office equipment used in the **home**;
- 2. vehicles licensed for road use;
- any other motorised vehicles, other than quad bikes, motorbikes under 51cc, golf buggies, domestic gardening equipment and wheelchairs;
- 4. caravans or trailers;
- 5. watercraft and their accessories, other than surfboards, sailboards and rowing boats and dinghies up to 12 feet or 3.6 metres in length;
- aircraft;
- 7. money, cheques or credit, debit or charge cards;
- 8. any animal;
- 9. any plant or tree or land or water;
- 10. electronic data.

**Excess** 

The amount for which you are responsible as the first part of each agreed claim.

Heave

The upward movement of the ground.

Home

The house, or apartment, including **outbuildings**, at the address shown in **your risk details**.

Home office business

Clerical work carried out in **your home** by **you** or **your** employees, provided that **you** do not employ more than five people.

Incidental farming

Farming, including livery, carried out by **you** on a part-time basis at the address shown in the **risk details**.

Landslip

The movement of soil on a slope.

Normal settlement

The downward movement of the ground as a result of the sub soil being compressed by the weight of the **buildings**.

**Outbuildings** 

Any permanent structure used for domestic, **home office business** or **incidental farming** purposes within the grounds of **your home** as well as swimming pools, terraces, patios, hard tennis courts, driveways, footpaths, walls, gates and fences which belong to **you** or for which **you** are legally responsible.

**Outdoor items** 

Garden furniture and other similar items that are normally left outdoors up to GBP 10,000/EUR 10,000.

Period of insurance

The time for which this **policy** is in force as shown in the **risk details**.

**Policy** 

This insurance document and the **risk details**.



Policy wording

Risk details The document showing your name, address and insurance details that was sent to you when

we accepted this insurance or any subsequent amendment to your cover, whichever is

the more recent.

Social engineering communication

Any request by a person improperly seeking to obtain possession or the transfer to a third-party of money, securities or property that such person or third-party is not entitled to.

**Subsidence** The downward movement of the ground other than by **normal settlement.** 

Tenant's improvements you have made to the fixtures and fittings (including decorations) that belong

to you or for which you are legally responsible. This applies where you do not own or are not

responsible for insuring the buildings.

**Unoccupied** Not been lived in for 60 or more days in a row.

Valuables Jewellery, gemstones, watches, furs and guns, which belong to you or for which you are

legally responsible.

We/us/our The insurer named in the risk details.

You/your The insured named in the risk details and all permanent members of the insured's household

including domestic staff who live in the home.



#### Policy wording

### Complaints procedure

**We** pride ourselves on providing a first class, reliable and efficient service to all of **our** customers. Complaints are a key to monitoring **our** service and wherever possible, **we** seek to take action to prevent recurrence of a problem.

If you have a complaint, details of how to complain are shown on the **risk details**. If you are unsure how to make a complaint, please contact **your** broker. Alternatively, **you** can contact **us** using the details below and **we** will ensure **your** complaint is directed to the relevant provider's complaints handling department. **Our** contact details are:

Hiscox Customer Relations The Hiscox Building Peasholme Green York YO1 7PR United Kingdom

Telephone: +44 (0)800 116 4627 (calls to this number within the United Kingdom are free on mobile phones and landlines); or +44 (0)1904 681 198

Email: customer.relations@hiscox.com.

In the event that **you** remain dissatisfied with the way **your** complaint has been handled, **you** may refer the matter to the Complaints team at Lloyd's Insurance Company S.A. Their address is:

Service Manager Complaints team Lloyd's Insurance Company S.A. Bastion Tower Marsveldplein 5 1050 Brussels Belgium

Tel no: +32 (0)2 227 39 40 Fax no: +44 (0)20 7327 5225

Email: lloydseurope.complaints@lloyds.com Website: http://www.lloydseurope.com/complaints

If **you** are not satisfied with the way **your** complaint has been dealt with, **you** may be eligible to ask the Financial Ombudsman Service to review **your** case without affecting **your** legal rights. The address is:

The Financial Ombudsman Service Exchange Tower London E14 9SR United Kingdom

Telephone: +44 (0)800 023 4567 (calls to this number within the United Kingdom are free on mobile phones and landlines); or

+44 (0)300 123 9123 (calls to this number within the United Kingdom cost no more than 01 and 02 numbers); or

By phone from abroad: +44 (0)20 7964 0500

Email: complaint.info@financial-ombudsman.org.uk.

The Financial Ombudsman Service is an independent service in the United Kingdom for settling disputes between consumers and businesses providing financial services. **You** can find more information on the Financial Ombudsman Service at www.financial-ombudsman.org.uk.

In any communication, please quote the **policy** number shown in the **risk details**.



## OH22 overseas home insurance Policy wording

Policy risk details	This <b>risk details</b> show should <b>you</b> need to m details are shown inco	ake a claim. Please	ve chosen and t let <b>us</b> know, as	the maximum amou s soon as possible,	ınts <b>we</b> will pay if any of <b>your</b>
Wording version:					
Certificate number:					
Currency:					
Period of insurance:	/ / To	/ / t	both dates inclu	sive at the location	of the insured.
Insured:					
Correspondence address:	House				
	Road				
	Town				
	County				
	Post code				
Premium:					
Insurance premium tax:					
Total amount due:					
Minimum refund:					
Insurer:					
Section 1 – home and contents	Duildings			Amount insured	
	Buildings Main buildings rebuild	d			
	Outbuildings rebuild				
	Contents				
Section 2 – collections and valuables				Listed	Unlisted
	Collection				
	Valuables (items above	ve this limit must be	specified)		
				Listed	Unlisted
	Furs				
	Guns				
	Jewellery and watches	s covered worldwide			
	Jewellery and watches	s kept in a bank safe			



# OH22 overseas home insurance Policy wording

	Jewellery and watches kept in a home safe			
	New possessions			
Section 3 – liabilities		Amount insured		
	Liabilities to other people			
	Liabilities to your domestic employees			
Evangan	The following expenses apply as shown helpy, to each o	and every loss		
Excesses:	The following <b>excesses</b> apply as shown below, to each and every loss.			
	Cover	Excess		
	Buildings			
	Contents			
	Collections			
	Valuables			



Policy wording

### Using your personal information

Hiscox is a trading name of a number of Hiscox companies. The specific company acting as a data controller of your personal information will be listed in the documentation we provide to you. If you are unsure you can also contact us at any time by telephoning 020 7614 5254 or by emailing us at dataprotectionofficer@hiscox.com.

We collect and process information about you in order to provide insurance policies and to process claims. Your information is also used for business purposes such as fraud prevention and detection and financial management. This may involve sharing your information with, and obtaining information about you from, our group companies and third parties such as brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies.

We may record telephone calls to help us monitor and improve the service we provide.

For further information on how your information is used and your rights in relation to your information please see our privacy policy at www.hiscoxlondonmarket.com/privacy-policy.

### Complaints procedure

**Our** aim is to ensure that all aspects of **your** insurance are dealt with promptly, efficiently and fairly. At all times **we** are committed to providing **you** with the highest standard of service. If **you** have any concerns about **your policy** or the handling of a claim, please refer to the complaints procedure section within the **policy** wording.

#### Financial Services Compensation Scheme

**We** are covered by the Financial Services Compensation Scheme (FSCS). If **we** cannot meet **our** obligations **you** may be entitled to compensation from the scheme. Full details are available at www.fscs.org.uk.